

**BHAVAN'S INSTITUTE OF MANAGEMENT SCIENCE**  
 (Approved by A.I.C.T.E & Affiliated to West Bengal University of Technology)  
 BLOCK:FA,SECTOR-III,SALT LAKE CITY,KOLKATA-700 097

**APPLICATION FOR ADMISSION TO M.B.A. COURSE**

YEAR : 2010-2012

Please fill in the form in BLOCK LETTERS.

**NAME OF THE CANDIDATE:** \_\_\_\_\_

**S/O D/O W/O** \_\_\_\_\_

Present Address :		Permanent Home Address:	
P.O.	PIN:	P.O.	PIN:
DIST.:	STATE:	DIST.:	STATE:
Phone No.:		Phone No.	
E - mail		E - mail:	

**Scores in MAT (with month and year of appearance) : Sept/Dec/Feb/Mar 200.....**

**.....(Percentile).....(Month).....(Year)**

**PERSONAL DATA :**

Date of Birth : Day.....Month.....Year  
 (Enclose document)

Whether SC/ST/OBC  
 (Attached documents) :

Marital Status : Married/Single

Father's Name/Guardian Name :

Occupation :

Designation :

Organization :

Affix Recent Passport size Photograph (Attested )
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School Level

	Examination Passed	Institution	Board/ Council	Medium of Instruction	Year of Passing	% Marks Div./ Class
1. Class X						
2. Class XII						

Graduate and Post Graduation (Including Professional and Technical Qualification)

Name of Degree	Sub. Of Specilisation/ Hons.	Duration & Medium	University / College	Year of Passing	Class & % of Marks
3.					
4.					

5. **University Regn. No.**----- **Year** .----- **Name of the** -----  
**University**

**Post-Graduate Level/Professional/Technical/General :**

Name of Degree	Exam.Passed & Subject	Duration & Medium	University/ Institute	Year Passed	% of Marks/Class

Any Distinction, special Prizes

Recognition received by you(Mention briefly with documents)

Special aptitude in any particular field-

(Photography, Music, Games, Performing arts, Painting etc)

<b>Particular Employment</b>	<b>Present Job</b>	<b>Previous Job</b>
<b>Designation</b>		
<b>Name of the organisation</b>		
<b>Address and Contact no of organisation</b>		
<b>Duration of Service</b>		
<b>Salary per month</b>		

Note : Company-sponsored candidate will submit the Application Form through the Employer. If not sponsored by the Company, candidate should submit a “No Objection Certificate” from the Employer.

Name and Address of Referees ( Not relatives)	
Name :	Name :
Address :	Address :
Organization :	Organization :
Designation :	Designation :
Ph. No. :	Ph. No.

Attested documents to be submitted along with the Application Form :

- i) Proof of Age (School leaving certificate / Class X Admit card- Duly attested)**
- ii) All Certificates /Marksheets of Examinations passed (Duly Attested)**
- iii) Receipt of the application form and prospectus**
- iv) Photo Copy of Score Sheet of MAT exam .**

DECLARATION : I declare that the information recorded in this application is true and any false statement or its subsequent discovery will be grounds enough for immediate removal from the Institute .

Date -----

Signature in full -----

### INSTRUCTIONS

I have read the rules and regulations of Bhavan’s Institute of Management Science at present in force and hereby agree, if admitted, to conform to these rules and regulations and also the rules made hereafter by the Institute. I undertake that as long as I am a student of the Institute, I will do nothing either inside or outside the Institute that will interfere with its orderly administration, discipline, and reputation. On disciplinary matters, I will abide by the decision of the Principal.

**Students should take special note of the following conditions and agree to abide by them :**

1. Students should keep their identity card with them when they come to the Institute. Admission to the Institute premises may be denied to those who do not produce the identity card when checked.
  2. A student who is found to have suppressed or distorted any information required to be furnished in the application will, if admitted, be dismissed and the fee paid is liable to be forfeited.
  3. A minimum of 75% of attendance per semester is required for eligibility to appear for the semester examinations. Those who do not have the required attendance in each semester will not be allowed to sit for the examination.
  4. A student expelled on disciplinary grounds will not be eligible for refund of any fees.
  5. Students are not allowed to use mobile phones in the class. Mobile phones are strictly debarred in the examination hall.
  6. Students will have to pay the Fee as revised by the Institute from time to time. Fee once paid, is not refundable under any circumstances.
- ❖ Candidates may apply through e-mail by completing the application forms as hosted in the Website . They will require to send a Demand Draft of Rs.650/- by post along with a hard copy of the Application Form (Down loaded) duly filled-in . The original printed prospectus will be sent to the candidates through post / Courier .

I have deposited Rs. \_\_\_\_\_ In Cash/Demand Draft on \_\_\_\_\_ Date

Vide Cash Receipt/Demand Draft No. \_\_\_\_\_ Drawn on \_\_\_\_\_ Bank

Towards Application fees and cost of Prospectus & Form

**Note :** The information given in this application is true to the best of my knowledge.

Place :

Date :

Applicant's Signature