

The minutes of the NAAC Review meeting of teaching and non - teaching staff of BIMS held on 21/2/2022 in Room No. G-2 at 3 p.m.

The meeting Chaired by Dr. G V Subramanian, Director, Bharatiya Vidya Bhavan Kolkata.

Members Present :

1. Dr. G V Subramanian, Director, Bharatiya Vidya Bhavan, Kolkata
2. Dr. R K Patra, Principal, BIMS
3. Dr. Indrajit Sinha
4. Prof. Semanti Debroy Sen
5. Dr. Jharna Dutta
6. Prof. Swati Basu
7. Dr. Anupama Chandan Mitra
8. Prof. Biswarup Chatterjee
9. Prof. Niloy Sarkar
10. Dr. Poulomi Bhattacharjee
11. Prof. Sreeparna Bhattacharyya
12. Dr. Biman Maity
13. Prof. Atindra Mukherji
14. Prof. Joydeep Mukherjee
15. Sri D Sengupta
16. Sri Rana Ghoshdastidar
17. Sri Tapan Das
18. Ms. Sayori Poddar
19. Ms. Debarati Bhattacharyya
20. Sri Somnath Paul
21. Sri Shyamal Bar
22. Sri Chandan Mukherjee
23. Sri Bapi Nag
24. Sri Mrinmoy Mandal

Agenda

1. Discussion of the NAAC report
2. Action to be taken about the report
3. Preparation for the next cycle of accreditation
4. Preparation of annual report for IQAC - AQAR
5. Formation of criterion-wise committees for documentation for NAAC

The meeting commenced with an opening address by Dr. G. V. Subramaniam.

Director highlighted the following points:

- Any kind of activities should be recorded as documented form in the file for subsequent use or as records of activities of the institute.
- He suggested that all document of internal assessment to be kept in safely for future submission of papers to the NAAC. – Spl. Attn. – Examination Cell
- Cross cutting issues should be followed on systematic Methods
- Students and Teachers Ratio to be maintained as per AICTE norms
- Interactive teaching learning, Extra Curricular Activities and industry institute connection to be increased for better prospect of the students
- Funded research projects to be carried out by the faculty and students.
- Dedicated Research Center should be formed for facilitating research activities
- Provision to be made for Institutional Scholarship for the meritorious students of the institute.
- Strategic plan is required to be formulated and implemented for the institute
- IQAC cell has already been formed to maintain the quality in all respect ad encouragement for social work amongst the students of the institute. Annual report should be prepared by the cell and submitted to NAAC
- New skill development courses should be introduced
- Smooth environment to be made for entrepreneurship program for the students of the institute
- 360 ° feedback is required to be followed for entire development of the students
- Mission and vision statements should be changed. To be made short and terse.

- The faculty members were advised to start preparing for next round of NAAC SSR preparation. Criteria wise committees were formed and were advised to start with the documentation process of the respective criteria.

Everyone should prepare for submission the annual report of the IQAC - AQAR for the session 2021-2022.

Faculty members are advised to carry out more FDP, consultancy and publications.

The meeting ended with a vote of thanks by the Director, DR. G.V. Subramaniam.

Dr. G V Subramanian
Director

Dr. R K Patra
Principal