



2. Particulars of Organization, Functions and Duties

(a) **Establishment** <https://bimskol.org/vision-mission>

(b) **Main activities/functions of the Institute**

BIMS activities are comprised of teaching, management development, research, consulting. Its major educational programmes are:

1. **MBA-2 Years Full Time**

<https://bimskol.org/mba>

2. **BBA: 3 Years Full Time**

<https://bimskol.org/bba>

(c) **Services being provided by the Institute**

1. Teaching
2. Research
3. Consulting
4. Incubation Center

(d) **Organisational Structure**

<https://bimskol.org/governing-body>

(e) **Address of the Institute**

**BHARATIYA VIDYA BHAVAN INSTITUTE OF MANAGEMENT SCIENCE
BLOCK-FA, SECTOR-III
SALT LAKE CITY
KOLKATA 700097
WEST BENGAL
INDIA**

(f) Institute working hours

Teaching: (as per academic planner)

Administration: 10:30 a.m. to 5.30 p.m. (Tuesday to Saturday)

Sunday & Monday– Weekly Off.

Library

Library Timing			
Days	Issue / Return Hours		Library Hours
Tuesday -Saturday	9:30 AM	06:00 PM	

(g) Public Holiday

List of Holidays for the year -2020

Month & Date Day Festivals

January 01 Wednesday New Year Day

January 12 Sunday Birthday of Swami Vivekananda

January 23 Thursday Birthday of Netaji

January 26 Sunday Republic Day

January 30 Thursday Saraswati Puja

March 09 Monday Dol Jatra

March 10 Tuesday Holi

April 10 Friday Good Friday

April 14 Tuesday Bengali New Year /

Birthday of Dr. B R Ambedkar

May 01 Friday May Day

May 07 Thursday Buddha Purnima

May 08 Friday Rabindra Jayanti

May 25 Monday Id-Ul-Fiter

August 01 Saturday Id-Uz-Zoha

August 11 Tuesday Janmastami

August 15 Saturday Independence Day

August 30 Sunday Muharram

September 17 Thursday Mahalaya

October 02 Friday Gandhiji Jayanti

October 23 - 31 Friday - Saturday Durga Puja & Lakshmi Puja

November 14 Saturday Kali Puja

November 16 Monday Bhatridwitya

November 30 Monday Birthday of Guru Nanak

December 25 - 31

Friday - Thursday Christmas Holidays